# William and Mary Athletics

## Camp Employee Disclosure and Background Release Form

Camp employee candidates may be required to disclose requested criminal records, job history and other information and must undergo a background check, including a criminal history or criminal conviction check.

### Part A: Applicant Information

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>E-mail Address</th>
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<tbody>
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*You will receive an e-mail from the Truescreen Inc. Application Station where you will provide all of your personal information as well as authorization and consent for the background check to be conducted by Truescreen Inc. and the results provided to W&M.

### Part B: Background Information

Please answer the following questions:

1. **Have you authorized and consented for the College of William and Mary (W&M) to conduct a criminal background check on you within the last four (4) years?**
   - Yes (check one)
   - No

2. **If yes, when was your last criminal background check performed by W&M?**
   - Date (MM/YYY): ______________

3. **Have you had any misdemeanor or felony criminal convictions since W&M last conducted a criminal background check on you (if applicable)?**
   - Yes (check one)
   - No
   - Not Applicable

4. **Do you have any outstanding criminal charges pending against you?**
   - Yes (check one)
   - No

5. **If yes to #3 or #4 above, please disclose the specifics of each conviction and/or outstanding criminal charge.**
   
   __________________________________________
   __________________________________________
   __________________________________________

A conviction or other history does not automatically disqualify you from a job. Information provided will be considered on a case-by-case basis, as related to the job for which you are applying. Failure to respond honestly and completely may cause you to be disqualified from consideration for employment. Employment by a camp held at William and Mary is conditioned on the results of background checks, including criminal background checks. A criminal background check that utilizes fingerprints may be required and will access the criminal history information of the FBI.

I certify that the information provided above is accurate and complete.

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**Applicant Signature**

Please return this form to:  
Adam Andrusyszyn, Assistant Director Facilities & Operations  
William and Mary Athletics; PO Box 399; Williamsburg, VA 23187-0399  
E-mail: amandrusyszyn@wm.edu  
Fax: (757) 221-7402

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**William and Mary Athletics Use Only**

<table>
<thead>
<tr>
<th>Camp Name:</th>
<th>Camp Director:</th>
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| Dates of Camp Employment: |

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<tr>
<th>Reviewer Signature:</th>
<th>Approved (Check one)</th>
<th>Denied</th>
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